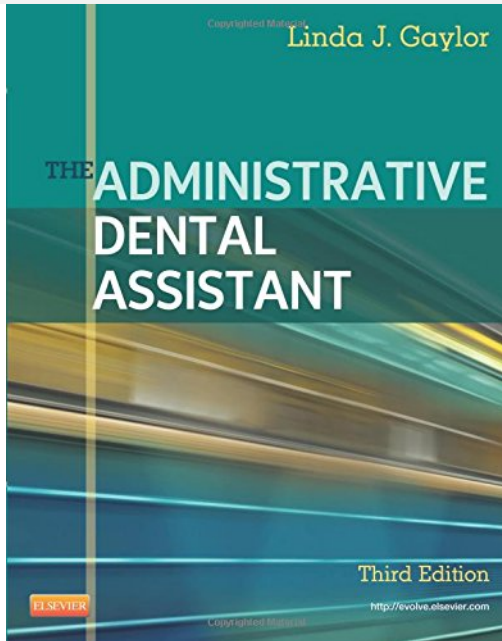

PDF Online The Administrative Dental Assistant, 3e - eBooks Textbooks



Book detail

- Title : PDF Online The Administrative Dental Assistant, 3e - eBooks Textbooks
- isbn : 1437713629

[Download Now!](#)



Book Synopsis

Paperback. Pub Date: December 2011 Pages: 344 Publisher: Saunders Stay on top of the latest industry advancements. Technology. And skill sets with The Administrative Dental Assistant. 3rd Edition. This comprehensive textbook delivers all the latest information and skill practice you need to succeed in the paperless era: technology. forms. and equipment in use today; up-to-date coding information; HIPAA and OSHA guidelines; functions of the dental business office; communication and critical thinking exercises; and. in-depth instruction for completing common tasks such as scheduling. bookkeeping. electronic record regulations and insurance coding. A companion workbook and online tools offer interactive games. identification exercises. daily task simulations. and practice management software to supplement your text learning. polish your skills. and prime you for a successful ca...
